



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

1

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	2022-2023	2022
End of validity	2028/2029	

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
İzmir Yüksek Teknoloji Enstitüsü-İYTE İzmir Institute of Technology	TR IZMIR 03	Erasmus Institutional Coordinator: Assoc. Prof. Dr. Nur Başak SÜRMEĠ ERALTUĞ erasmuskoordinator@iyte.edu.tr +90 232 750 7892 For incoming-students to İYTE: gizemkofunyeli@iyte.edu.tr +90 232 750 78 90	https://en.iyte.edu.tr/
Department of Energy Systems Engineering		Departmental Coordinator Ferhat BİNGÖL TR-35430 Gülbahçe Köyü Urla-İzmir ferhatbingol@iyte.edu.tr +90 232 750 6723	
Akademia Górniczo-Hutnicza im. Stanisława Staszica w Krakowie AGH University of Science and Technology	PL KRAKOW02	Institutional Coordinator Ph.D. Eng Tadeusz Pająk, Faculty of Mechanical Engineering and Robotics, Al. Mickiewicza 30, 30-059 Kraków, Phone: +48 12 617 30 79, e-mail: pajak@agh.edu.pl	www.agh.edu.pl
Faculty of Geology, Geophysics and Environmental Protection		Departmental Coordinator Dr Krzysztof Dudek, Faculty of Geology, Geophysics and Environmental Protection, Al. Mickiewicza 30,30-059 Kraków, Phone: +48 502 598 025, e-mail: kadudek@agh.edu.pl Agreement Coordinator Prof. Barbara Tomaszewska, Faculty of Geology, Geophysics and Environmental Protection, Al. Mickiewicza 30,30-059 Kraków, Phone: +48 602599656, e-mail: bts@agh.edu.pl	

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) * [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional) * [total number of students]	Student Mobility for Traineeships (optional) * [total number of months]
TR IZMIR 03	PL KRAKOW 02	0713	Energy Systems Engineering		1 st	2	12(2*6)		
		0713	Energy Engineering		2 nd	2	12(2*6)		
PL KRAKOW 02	TR IZMIR 03	0713	Energy Engineering		1 st , 2 nd	3	18(3*6)		

Short-term blended mobility option for students – YES

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
TR IZMIR 03	PL KRAKOW 02	0713	Energy Systems Engineering	1	5 (min. 8 hours)		
PL KRAKOW 02	TR IZMIR 03	0713	Energy Systems Engineering	1	5 (min. 8 hours)		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR 03	Energy Systems Engineering	English		B1	B2
PL KRAKOW02	Energy Systems Engineering	English		B2	B2

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR IZMIR 03	1 August	15 December
PL KRAKOW02	https://www.international.agh.edu.pl/eng/exchange-programmes/application-form/	https://www.international.agh.edu.pl/eng/exchange-programmes/application-form/

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR IZMIR 03	15 August	31 December
PL KRAKOW02	https://www.international.agh.edu.pl/eng/exchange-programmes/application-form/	https://www.international.agh.edu.pl/eng/exchange-programmes/application-form/

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR 03	gizemkofunyeli@iyte.edu.tr +90 232 750 78 90	https://uio.iyte.edu.tr/en/erasmus-incoming-students/
PL KRAKOW02	https://www.international.agh.edu.pl/eng/exchange-programmes/application-form/	https://www.international.agh.edu.pl/eng/exchange-programmes/application-form/

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
TR IZMIR 03	Application Document Learning Agreement One passport sized biometric photo Scanned passport (identification and visa pages) Health insurance valid in Türkiye	Health insurance should cover whole Erasmus period of the student.	https://uio.iyte.edu.tr/en/erasmus-incoming-students/
PL KRAKOW02			https://www.international.agh.edu.pl/eng/exchange-programmes/required-documents/

TR IZMIR 03: The institution will send its decision no later than 5 weeks.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
TR IZMIR 03	- Hearing Impairments - Visual impairments... * İzmir Institute of Technology has NO infrastructure to welcome students and staff with disabilities.*	-Tactile surfaces for disabled students -disabled lifts at some points (library). -sidewalk works were made on campus main roads . -Studies have been started for three years for visually and	engelsiz@iyte.edu.tr +90 232 750 62 11	https://sks.iyte.edu.tr/en/iztech-without-barriers/application-and-supoort/

		hearing impaired individuals. 1. However the studies have not been completed yet.		
PL KRAKOW 02	Special needs			https://www.international.agh.edu.pl/ https://bon.agh.edu.pl/

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
TR IZMIR 03	General improvements for disabled people has been made. However, all environmental arrangements have not been completed yet.	1. At the beginning of the semester, İZTECH Without Barriers Team send all academicians a guide called "Information Guide for Instructors" in order to direct them about how they can help to disabled students.	engelsiz@iyte.edu.tr +90 232 750 62 11	https://sks.iyte.edu.tr/en/iztech-without-barriers/application-and-support/
PL KRAKOW W02	Special needs	Students and their home institution should highlight any disabilities at the application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance.	https://international.agh.edu.pl/ https://bon.agh.edu.pl/	PL KRAKOW02

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR 03	gizemkofuneli@iyte.edu.tr +90 232 750 78 90	http://ects.iyte.edu.tr/ https://uio.iyte.edu.tr/en/erasmus-incoming-students/
PL KRAKOW02	AGH UST Campus ul. Józefa Rostafińskiego 7a, 30-072 Kraków tel.: +48(12) 617 34 71 fax:+48 (12) 637 24 16 e- mail: miasteczko@agh.edu.pl https://akademik.agh.edu.pl/ http://www.miasteczko.agh.edu.pl/index_en.php?menu=spl http://www.miasteczko.agh.edu.pl/index_en.php https://international.agh.edu.pl/	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR 03	gizemkofuneli@iyte.edu.tr +90 232 750 78 90	http://ects.iyte.edu.tr/ https://uio.iyte.edu.tr/en/erasmus-incoming-students/
PL KRAKOW 02	https://www.international.agh.edu.pl/eng/faq/visa-and-legalization-of-stay/	PL KRAKOW02

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR 03	gizemkofunyeli@iyte.edu.tr +90 232 750 78 90	http://ects.iyte.edu.tr/ https://uio.iyte.edu.tr/en/erasmus-incoming-students/ Insurance cover is not automatically provided.
PL KRAKOW02	<p>https://international.agh.edu.pl/</p> <ul style="list-style-type: none"> The European Health Insurance Card (or EHIC) is issued free of charge and allows anyone who is insured by or covered by a statutory social security scheme of the EEA countries and Switzerland to receive medical treatment in another member state for free or at a reduced cost, if that treatment becomes necessary during their visit <p>More details: www.ekuz.nfz.gov.pl/en/info_dla_uprawnionych_z_innych/general-information-concerning-access-health-care-during-temporary-st</p> <p>Central Office of the National Health Fund - The Department of International Affairs Centrala Narodowego Funduszu Zdrowia - Departament Współpracy Międzynarodowej ul. Grójecka 186, 02-390 Warszawa tel. +48 (22) 572 62 68, fax +48 (22) 572 63 19 e-mail: ca17@nfz.gov.pl</p>	

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
TR IZMIR 03			
PL KRAKOW02	See description below		https://international.agh.edu.pl/

Issue of the **Transcript of Records**

TR IZMIR 03: A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

PL KRAKOW02: *Transcripts of Records (documenting credits earned at the AGH UST) will be issued by AGH UST. Every student must pick up the transcript him/herself from the Centre for International Students. The AGH UST will NOT automatically send your transcript to your home university. If the student's exam grades are not yet available when you leave, please make arrangements with the proper office to have your transcript sent to you.*

1. Grading systems of the institutions

PL KRAKOW02: **AGH UST Study Regulations** <https://international.agh.edu.pl/>

1. The following grading scale shall be in force at the University:
 - 1) from 90% bardzo dobry (5.0) [*Polish equivalent of very good*];
 - 2) from 80% plus dobry (4.5) [*Polish equivalent of good plus*];
 - 3) from 70% dobry (4.0) [*Polish equivalent of good*];
 - 4) from 60% plus dostateczny (3.5) [*Polish equivalent of satisfactory plus*];
 - 5) from 50% dostateczny (3.0) [*Polish equivalent of satisfactory*];
 - 6) under 50% niedostateczny (2.0) [*Polish equivalent of unsatisfactory*].

A positive grade is a grade specified in the subsection 1-5.

2. In exceptional situations, if there are no bases for assigning a grade, an academic teacher responsible for the course may recognize the course as completed using the descriptor "zaliczono (zal.)" (*Polish equivalent of "passed"*).

3. Grades shall be issued for compulsory classes and examinations, if provided in the study plan, subject to section 4.

4. Upon completing the physical education classes, due to specific nature of this course, the specific notations shall be made:

- 1) "zaliczono (zal.)" (*Polish equivalent of "passed"*) – for students who have achieved the minimum required to complete physical education classes,
- 2) "niezaliczono (nzal.)" (*Polish equivalent of "failed"*) – for students who have not achieved the minimum required to complete physical education classes,
- 3) "zaświadczenie lekarskie" (*Polish equivalent of "medical certificate"*).



5. The verbal descriptor "zal." (*Polish equivalent of "passed"*) shall have no equivalent in the numerical grade and shall not be taken into account when calculating the average grade for the settlement period.

Termination of the agreement

The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement.

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
TR IZMIR 03	Assoc. Prof. Dr. Nur Başak Sürmeli Eraltuğ Erasmus Institutional Coordinator	28/7/2022	
PL KRAKOW02	Prof. dr hab. inż. Rafał Wiśniowski Vice-Rector for Cooperation	30.08. 2022	

⁵ Scanned signatures are accepted